

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Academic Year-2021-22
Class-B.Com-I

Soft Skills and Career Opportunities in Commerce

Sr.No.	Roll Number	Student ID	Student Name	Mobile
1	501	20210255	BABAR PRANALI SHANKAR	9657818084
2	502	20210005	BABAR SHRUTIKA MANGALDAS	7559396963
3	503	20210146	BALIP PRATIKSHA SHANKAR	8805196813
4	504	20210033	BARAGE SHRDHA DAULAT	8847765359
5	505	20210037	BHANDAGE SHRUTI AMAR	8796106088
6	506	20210015	BHUJBAL GAURI SUKHALAL	9673947316
7	507	20210261	CHAVAN SHWETA SUNIL	8412077248
8	508	20210177	CHAVAN SHWETA SUNIL	7083128489
9	509	20210250	DADAS DHANASHRI RANGRAO	9325123714
10	510	20210002	DAREKAR NISHA DATTATRAY	8888073875
11	511	20210008	DESHMUKH SANIKA SUNIL	8459606193
12	512	20210059	DESHMUKH AISHWARYA RAVINDRA	7219762507
13	513	20210829	DHANAWADE PRAJAKTA VISHAL	8237200150
14	514	20210170	DHANE SHIVANI DHARMRAJ	9970174345
15	515	20210098	DHOTRE SONALI POPAT	8459717567
16	516	20210168	DINESH SRUSHTI BHANDARE	8788172898
17	517	20210012	GUJAR GAURI JAGANNATH	9764933190
18	518	20210045	GUJAR PORNIMA VISHWAS	9511256648
19	519	20210257	GUJAR SANIKA GANPAT	9022253935
20	520	20210151	GURAV TANAYA VIKAS	7620445795
21	521	20210022	INGALE RUPALI RAMESH	9373968500
22	522	20210038	JADHAV ANKITA VITTHAL	9421121151
23	523	20210238	JADHAV KAJAL SURESH	9130611232
24	524	20210006	JADHAV RUPALI ROHIDAS	8856801664
25	525	20210009	JADHAV RUTUJA SHIRIMANT	8600321883
26	526	20210051	JADHAV APARANA BHIMRAO	7218426051
27	527	20210703	JADHAV PRAJAKTA BALASAHEB	7666837143
28	528	20210263	JADHAV SHRADHA ADINATH	9699473926
29	529	20210046	JAGDALE SONALI VIJAY	9168347986
30	530	20210029	KADAM AISHWARYA DHANAJI	9529237635
31	531	20210235	KADAM SAKSHI VIKAS	7498036530
32	532	20210124	KADAM SANIKA SANTOSH	9307654824
33	533	20210174	KADAM TEJAL APPAJI	9881891184
34	534	20210186	KAMBLE VAISHNAVI VINOD	9503644521
35	535	20210382	KAMBLE SHWETA RAJENDRA	8263031423
36	536	20210843	KANASE AKSHATA SATISH	7517446409
37	537	20210027	KANASE RUTUJA CHANDRAKANT	7620073864

38	538	20210048	KHABADE MRUNMYEE ASHOK	9404269370
39	539	20210144	KHAMKAR VAISHNAVI KIRAN	7385348459
40	540	20210224	KHAMKAR KALYANI SURYAKANT	8261982117
41	541	20210225	KHAMKAR SHIVANI SHIVAJI	9822155834
42	542	20210204	KHARAT PALLAVI BALKRISHNA	9890201406
43	543	20210013	KUMBHAR PRACHI VIJAY	9730461258
44	544	20210052	KURALE AISHWARYA RAVINDRA	7775917199
45	545	20210702	MAHADIK NIKITA NANDKUMAR	9156834443
46	546	20210171	MANE GEETA BHARAT	8605947754
47	547	20210016	MANE SAKSHI SANJAY	9322255790
48	548	20210106	MANE SEJAL ROHIDAS	8262000863
49	549	20210074	MANE SHIVANI VIKAS	9130920563
50	550	20210125	MANE SHWETA NAVNATH	7972363328
51	551	20210028	MANE SONALI ANIL	7058053939
52	552	20210007	MOMIN NAJIYA MANSUR	9356637584
53	553	20210289	MONE MEENA SUBHASH	8624076141
54	554	20210244	MORE PRADNYA NITIN	9309740134
55	555	20210137	NALAWADE SWAPNA YUVARAJ	9067215924
56	556	20210253	NAMDAS PRIYA GANGARAM	9850113886
57	557	20210026	NIKAM SIDDHI KESHAV	8788592646
58	558	20210060	NIPANE MANASI VINOD	9405627697
59	559	20210023	PATIL SHRAVANI PRASHANT	8767502997
60	560	20210145	PAWAR NEHA TUKARAM	9529193257
61	561	20210188	PAWAR RUPALI VIJAY	8888837745
62	562	20210031	PAWAR VAISHNAVI HANMANT	9765504098
63	563	20210148	PIMPAL SAKSHI GULAB	9503610146
64	564	20210003	POPALAKAR MANISHA RAMESH	7066869760
65	565	20210121	RATHOD TRUPTI ARJUN	7498467700
66	566	20210275	ROMAN TRUPTI RAJENDRA	7767948235
67	567	20210254	SAKHARE KALYANI DILIP	8177965056
68	568	20210122	SALUNKHE SAKSHI SUBHASH	9730436764
69	569	20210039	SAPKAL SAYALI SANTOSH	7350611735
70	570	20210147	SAWANT PRADNYA SHIVAJI	9699834798
71	571	20210036	SAWANT SANDHYA VISHWASRAO	9834339292
72	572	20210030	SHEDGE SAKSHI ASHOK	9503456319
73	573	20210167	SHELAR SUVARNA ANKUSH	9425582688
74	574	20210213	SHINDE TULSI SHRIDHAR	9604536210
75	575	20210041	SHINDE MANSI RAMKRUSHAN	8669069300
76	576	20210195	SHINDE RUSHALI DATTATRAYA	8263896158
77	577	20210138	SUTAR KAIYANI BALASO	7745053909
78	578	20210056	TOTAD DAMINI GOUTAM	9021702516
79	579	20210169	UIKEY SHRADHA DNYANESHWAR	9881012756
80	580	20210187	YADAV SHRAVANI RAMESH	7666937161
81	581	20210126	YADAV AISHWARYA SACHIN	7083049294
82	582	20210055	YEWALE NEHA MAHENDRA	9689771348
83	621	20210021	ANKULGE NAMITA GANGADHAR	9822347279
84	622	20210019	CHAVAN PRAJAKTA VIJAY	7499124571

85	623	20210034	CHAVAN SAMRUDDHI CHETAN	9623045589
86	624	20210053	DESHMUKH RUTUJA SANTAJI	9322578327
87	625	20210234	DESHMUKH VARSHA ANANDRAO	9075954275
88	626	20210208	GHORPADE SAKSHI RAJARAM	8855839431
89	627	20210044	GHORPADE SAKSHI SANDIP	9321551926
90	628	20210664	GUJAR BHAVIKA SURYAKANT	8767831132
91	629	20210047	HIVARKAR PRADNYA PRADEEP	7774896632
92	630	20210025	JADHAV PAYAL SUNIL	8010476048
93	631	20210223	JAGTAP SAKSHI SATISH	8767785142
94	632	20210054	KAMBLE POOJA SANTOSH	8080165140
95	633	20210742	KAZI SADIYA ASHPAK	7218078536
96	634	20210102	KUMBHAR PRANJALI ASHOK	9011318763
97	635	20210020	MALUSARE SHRUTI DHANAJI	8010256661
98	636	20210040	MANE SAKSHI BAJARANG	7719817247
99	637	20210024	MORE RUTUJA BALKRISHNA	8928130327
100	638	20210164	NALAGE JANHAVI PANDURANG	8766068511
101	639	20210246	NALAGE SAYALI DEEPAK	9665535223
102	640	20210178	PARTE SAKSHI HRIDAYNATH	8007023462
103	641	20210163	PAWAR SANDHYA ABHAY	8975198116
104	642	20210011	PAWAR SANIKA RAJENDRA	7620042922
105	643	20210285	PAWAR APURVA ABHIJIT	9967224564
106	644	20210117	SALUNKHE VAISHNAVI UDDHAV	9881732519
107	645	20210035	SAWANT GAURI VITTHAL	9028751501
108	646	20210057	SHAIKH SADAF FAROOK	8180044527
109	647	20210189	SHELAR PALLAVI ANANDRAO	8412990775
110	648	20210049	SHELAR SAYALI SHIVNATHA	9963409090
111	649	20210010	SHENDAGE ANKITA SANTOSH	9028833676
112	650	20210058	SHINDE SHRUSHTI SAMBHAJI	8485052853
113	651	20210032	SURVE MADHAVI VASANT	8275399558
114	652	20210050	SURVE PREETI LAXMAN	8767342178
115	653	20210214	WAGH NIKITA SANTOSH	7744809113




Principal
 Savitribai Phule Mahila Mahavidyalaya
 SATARA.

Rayat Shikshan Sanstha's

Savitribai Phule Mahila Mahavidyalaya, Satara.

Department Of Commerce

Short Term Course in Soft Skills & Career Opportunities in Commerce

F.Y B.Com Academic Year: 2021-2022

Time Table

Sr.No	Time	Class	Mon	Tues	Wed	Thu	Fri	Sat
1	11.30am TO 12.30pm	F.Y.B.Com	Theory SCG	Theory SCG	Theory SCG	Theory SCG	Theory SCG	Theory SCG

Name of the Co-Ordinator : Miss.Supriya C.Gaikwad


Coordinator


HOD


Principal



A SHORT TERM COURSE
In
Soft Skills
&
Career Opportunities In Commerce

Course Co-ordinator

Miss.Gaikwad S.C

SYLLABUS

A Short Term Course

“Soft Skills and Careers Opportunities in Commerce”

B.Com I A.Y. – 2021-22

Duration: 6 Months

Hours: 60

Sr.No.	Unit	Name of the Topic	Theory	Practical	Total
1.	I	INTRODUCTION: <ul style="list-style-type: none">• Meaning of Soft Skills• Need of soft skill development• Kind of soft skills.• Significance of soft skill development• Personality Development	04	02	06
2.	II	SOFT SKILLS DEVELOPMENT FOR EFFECTIVE COMMUNICATION <ul style="list-style-type: none">• Pillars of Effective Communication• Effective Listening• Effective Speaking• Effective Reading• Effective Writing• Body Language• Barriers in Effective communication LEADERSHIP <ul style="list-style-type: none">• Roles and Responsibilities• Vision.• Decision Making.• Ethics.• Social Responsibilities.• Team Work.	04	06	10

3.	III	PRESENTATION <ul style="list-style-type: none"> • Call Centers • Insurance Companies • Banks. • Administrative offices in Govt. and Private Sectors. • Receptionists in Hotels/ Hospitals/ Private Companies • Tourist Agencies 	03	03	06
4.	IV	Self Development: <ul style="list-style-type: none"> • Self Awareness • Positive Attitude • Career Planning • SWOT Analysis • Time Management • Stress Management • Critical Thinking 	02	02	04
5.	V	Preparing Effective Curriculum Vitae/Bio-data: <ul style="list-style-type: none"> • Career Summary and Objectives • Experience and Education • Personal and Additional Information • Practical Presentation of self C.V 	02	02	04
6.	VI	Interview Techniques: <ul style="list-style-type: none"> • Appearance • Attitude • Body Language • Communication • Confidence • Presentation • Facing Personal Interview 	02	05	07

7.	VII	INTRODUCTION OF CAREER IN COMMERCE : <ul style="list-style-type: none"> • Introduction • Overview of career opportunities in Commerce • Scope of Commerce • Career Options for Students in commerce Stream 	10	-	10
8.	VIII	C.A. as a bright Career <ul style="list-style-type: none"> • Introduction and Sources • Eligibility for CA • Opportunities of CA • Common Proficiency Test - CPT • CA Intermediate / IPCC • CA Final Exam • Top 15 Institutes of CA in India 	03	04	07
9.	IX	C.S. as a Growing Career <ul style="list-style-type: none"> • Introduction and Importance • Institutes of CS- <ol style="list-style-type: none"> 1.The Institute of Company Secretaries of India 2. CS Institute in Bombay 3.CS institute in Nasik and Aurangabad 	02	01	03
10.	X	Banking Sector <ul style="list-style-type: none"> • Growth of banking Sector in World , India & Maharashtra • Nature of Jobs in Banking. • Skills Required in Banking • Detail information about IBPS and position filled through it 	02	03	05

11.	XI	Career in Other Growing Service sectors <ul style="list-style-type: none"> Insurance Sectors- Important 5 training Institutes in Maharashtra India Career in Management , Competitive Exam , Law <ul style="list-style-type: none"> Introduction Overview Bright career 	04	04	08
12.	XII	Field Visit / Study Tour / Industrial Visit / Internship / On Job Training / Institutional Visit and Project Writing / Oral Exam	05	15	20
		Total	43	47	90

References –

- “Personality Development and Soft Skills (Old Edition)” by Barun K Mitra
- “Soft Skills – Enhancing Employability: Connecting Campus with Corporate” by M S Rao
- “communication and soft skill development (first edition)” by career publications and Ashwini Deshpande
- “Soft Skills Training: A Workbook to Develop Skills for Employment” by Frederick H Wentz
- “UGC Computer Science and Application” by Sanjay Singhal and Sameer Mishra
- “Graph Theory with Applications to Engineering and Computer Science” by Deo and Narsingh
- Careers After 10 +2 Latest & Best Book (Above 100 Careers in Science,Commerce,Humanities) Paperback – 2019
- Principal of Management
- Website - <http://www.scholr.com>

Project Work, Field Visit / Industry Visit /Institution Visit Or Study Tour and Oral Examination

1)Project Work :

Every short-term course student has to complete allotted Project on one of the topics of the syllabus for the course. This project work is for 25 Marks. It is made compulsory to develop critical thinking and the research attitude. Students have to go through the methodology of the project work. Project should be submitted in its format. The format of it is-S

Project should be divided in the following parts:

- 1) Introductory Part: It covers Title of the Project, its objectives, its
Significance and methodology
- 2) Body Part: It includes Data analysis and interpretations
- 3) End Part: Conclusions/findings and suggestions
- 4) References and Appendices

2) Field Visit / Industry Visit /Institution Visit or Study Tour:

There is an opportunity to bag the real experience of the various fields, industries and institutions and their work culture through the Field Visit / Industry Visit /Institution Visit or Study Tour. It will be useful to gain the knowledge outside the classroom. Students will interact and observe the particular field/ industry/institution or place. It is experiential and participatory teaching-learning experience. The students have to write a report of the Field Visit / Industry Visit /Institution Visit or Study Tour. Evaluation of it is for 20 Marks.

3) Oral Examination:

Along with written examination there will be an oral examination for the short term course. To develop presentation and communication skills and to evaluate the students' knowledge of the particular course oral examination is made compulsory for five marks.



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara

Academic Year : 2021-22

Name of Activity: Inauguration Ceremony of COC Courses 2021-22

Date: 31st December 2021

A Brief Report

Name of the Co-ordinator: Dr. S. S. Pawar

Organising Department : Department of Commerce and Management

Objective of the Webinar:

- 1) To make students aware about the Opportunities in Entrepreneurship Development.
- 2) To make students aware about the Career opportunities in Financial Sectors like Stock market and Financial services.
- 3) To make students aware about the practical knowledge of Accounting with Tally.
- 4) To make awareness to PG students to careers in the field of Co-operative sectors.
- 5) To make awareness among the PG students regarding teaching field through NET/SET coaching.

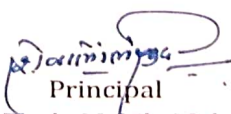
Technical Session	Name of Resource Person	Theme of Presentation	Total Number of Beneficiaries.
I	Hon'ble Mrs. Aparna D. Sawant (Programme Director, Mandeshi Udogini Mhaswad, Satara.)	Opportunities in Entrepreneurship Development.	Teachers & Academicians: 07
II	Hon'ble Miss. Pooja Salunkhe (Director, Girisha Wealth Maker Pvt. Ltd., Satara.)	Career opportunities in Financial Sectors like Stock market and Financial services	Students: 81

On the behalf of **Prin. Dr. Shivling Mekuldale**, Prof. Dr. S S Gharge (Voice-Principal) from Arts Faculty had Chaired the session & stated the programme. Prof. Dr. S S Gharge madam felicitated to Chief Guest Hon'ble **Mrs. Aparna D. Sawant** (Programme Director, Mandeshi Udogini Mhaswad, Satara.). Voice Principal Dr. S S Pawar Sir felicitated to Resource Person **Hon'ble Miss. Pooja Salunkhe** (Director, Girisha Wealth Maker Pvt. Ltd., Satara.) **Dr. S S Pawar** sir gives introduction of programme. **Mr. N D Banasode** has introduced the chief guest and resource person of the programme. In the speech of Chief Guest **Mrs. Aparna Sawant** Madam highlighted the need and importance of Entrepreneurship in various sectors. She is also highlighted the success story of Mandeshi Foundation and Veena World. Resource person **Miss. Pooja Salunkhe** taught about the Share Market Product like Equity, Derivative, Currency, Commodities and Mutual Funds. She is also highlighted the difference between various investment avenues like Gold, silver, Bank Deposit, Land and Share Market. She is also highlighted the various career opportunities in financial sector. **Prof. Dr. S S Gharge** president of the programme said in her speech to need of Women Entrepreneurship and She is also says that when women success in their business we all as a society call to that women as a businesswomen like businessman. Voice principle Madam also give the number of examples of women entrepreneurs who are well known as women entrepreneurs. **Miss. Supriya Gaikwad** had present vote of thanks. Mrs. Dipti Lahigude madam handle the anchoring of the whole program.

An overall impact of the program of Inauguration Ceremony of COC Courses 2021-22 was fruitful and helpful to students to make aware about the importance of COC Courses conducting by Department of Commerce and Management.


Co-ordinator

IQAC


Principal
Savitribai Phule Mahila Mahavidyalaya,
Satara.



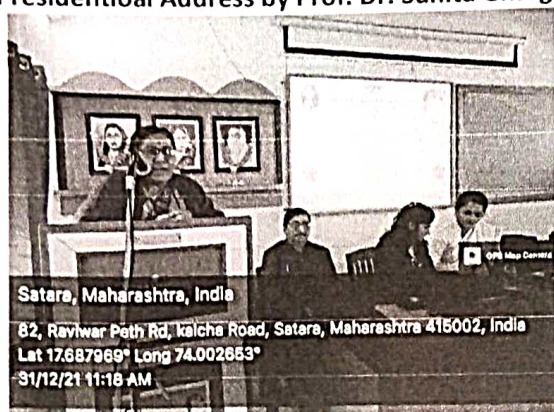


Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya,
Satara.
Department of Commerce and Management

Photo's of the Program

Date: 31st December 2021

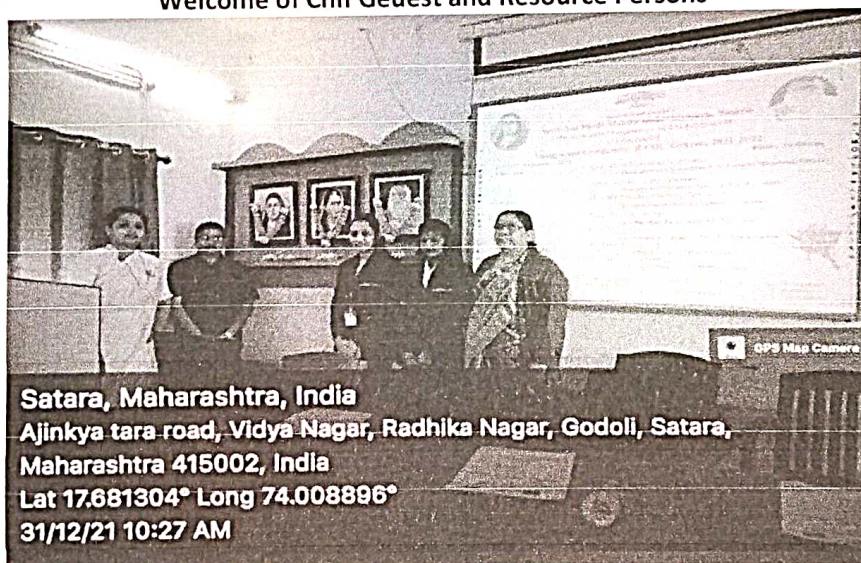
Name of the Co-ordinator: Dr. S. S. Pawar
Presidential Address by Prof. Dr. Sunita Gcharge



Introduction Speech by Dr. S S Pawar



Welcome of Chif Geuest and Resource Persons





**Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara.**

Department of Commerce

Short Term Course in Soft Skills and Career Opportunities in Commerce

F.Y B.Com Academic Year : 2021-2022

Report

Introduction-

Without a doubt, students are the future employers and future leaders who will help the nation grow. The importance of soft skills for students has its own value, as in the current workplace you need more than hard skills to be successful. Even employers seek candidates who can not only perform their jobs well but who can also fit into the company culture and interact with other employees.

To do these things successfully, students need to know why soft skills training is important for them and then develop and improve those soft skills.

The Course is centered on students learning and development. It seeks to motivate students by helping them to be more effective, independent and confident self-directed learners by improving their capacity to understand what they have learned, how and when they are learning, and to encourage them to monitor, reflect on, evaluate, plan and take responsibility for their own learning. The Main tasks of the Soft Skills module are to develop and enhance:

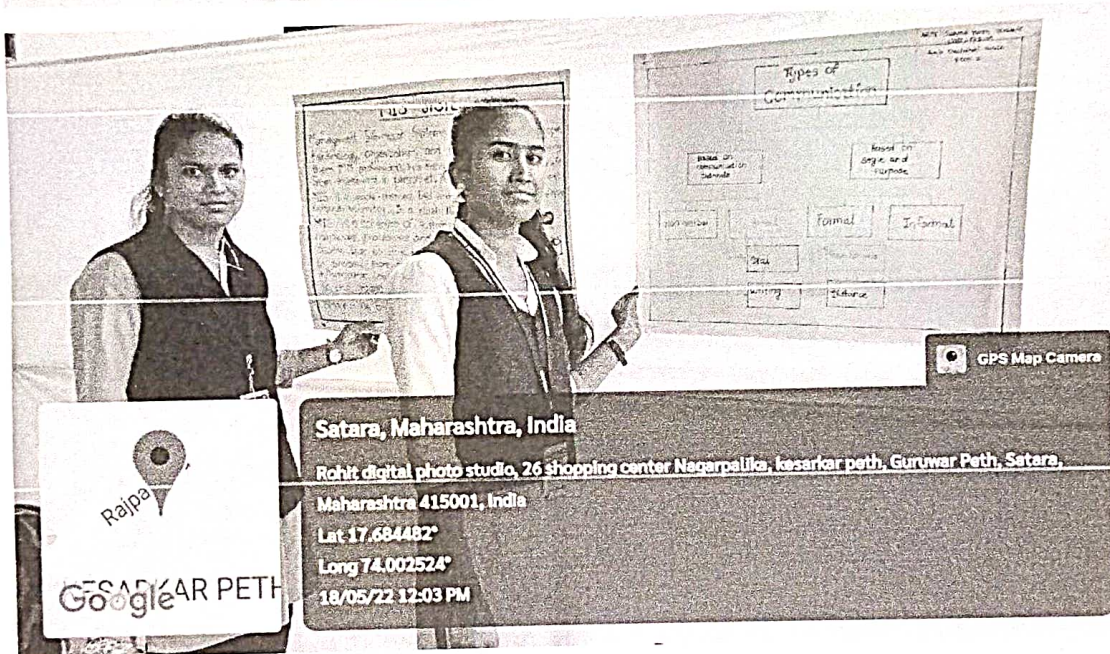
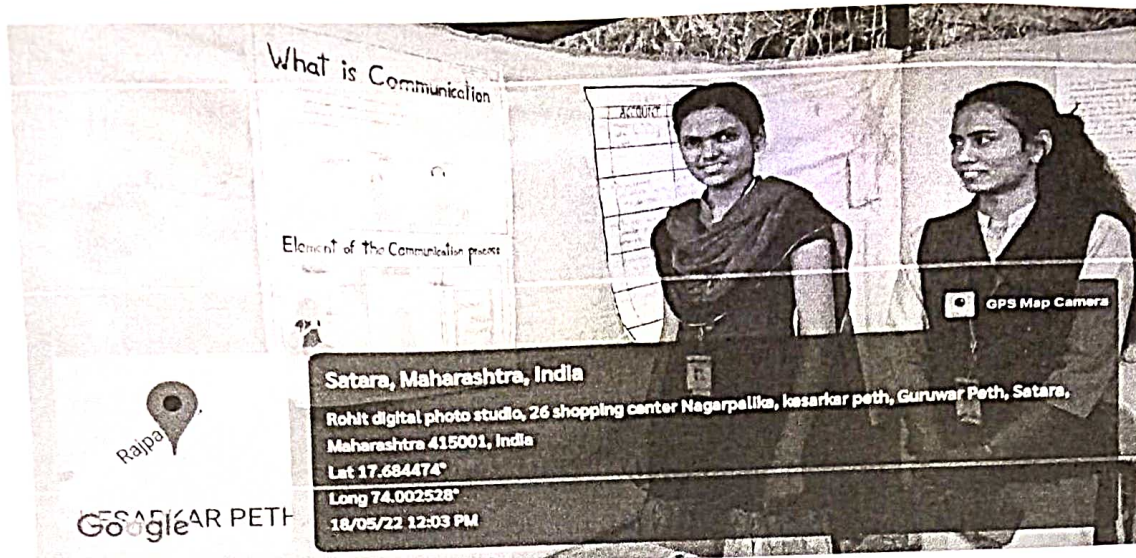
- Critical and reflective thinking;
- Self-management and self-awareness skills;
- Communication skills, including interpretation and use of feedback;
- Team working and peer support strategies.

Course Statistical Report-

Total Student Participated	Total Student Appeared in Exam	Total Student Passed With Certificate	Remark
115	106	106	

Photo-

Entrepreneurship Development Short term course Tread fair day



Conclusion-

Skill development short term course Entrepreneurship Development was completed during 7/3/2022 to 30-5-2022. 99 students were admitted for this course. 81 students were given exam and certificates are also provided to the students who were given examination.

S. C. Gaikwad
Coordinator

Gaikwad S.C

M. V. Varnekar
Chairman

Mrs. Varnekar M.V.

Prin. Dr. Shivling Menkudale
Principal

Prin. Dr. Shivling Menkudale

